



GABRIELLE DIAZ

CONTACT

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☎ Available upon request



ABOUT

She is a people oriented, optimistic, and a highly dedicated individual who seeks nothing, but the best. Her willingness to learn allows her to openly seek tasks as an opportunity for her growth upon her skill set. She ensures strong, mutual connections between her co-workers not only to increase productivity, but to create teamwork in a positive work space.

EDUCATION

HIGH SCHOOL DIPLOMA

John Cabot Catholic Secondary School
2013-2017

HONOURS BACHELOR OF ARTS DEGREE

Double majored in Art & Art History and Communication, Culture and Information Technology at The University of Toronto Mississauga
2017-2021

ADVANCED DIPLOMA IN ART AND ART HISTORY

Sheridan College
2017-2021

CERTIFICATE IN DIGITAL COMMUNICATIONS

Sheridan College
2018-2021

VOLUNTEER EXPERIENCE

VOLUNTEER NOTE TAKER

University of Toronto Mississauga | September 2019 - May 2020

Took lecture and tutorial notes for various classes and uploaded them to the Accessibility Services database in order to assist students with disabilities

WORK EXPERIENCE

TEAM MEMBER

Burger King | July 2016 - Present

- Working in the fast paced environment of the Drive Thru and Front Register required attention to quick decision making
- Welcomed guests and informed about daily specials
- Addressed customer concerns when manager is off duty
- Maintained cleanliness throughout the washrooms, dining room, and staff room
- Built strong connections with co-workers in order to maintain drive thru times
- Stocked up inventory when priority tasks were completed

SCULPTURE ASSISTANT

Sheridan College - Online | September 2020 - April 2021

- Maintain group discussions in the chat
- Send relevant example art works in the chat
- Organize students for individual meetings with professor
- Give critical feedback along with constructive criticism to students on their current artworks
- Help professor navigate Zoom capabilities

CCIT (COMMUNICATION, CULTURE AND INFORMATION TECHNOLOGY) STUDENT MENTOR

University of Toronto Mississauga - Online | September 2020 - April 2021

- Attended workshops and meetings that focused on strengthening leadership skills and overall mentee engagement
- Planned meetings on a monthly basis
- Provided guidance and advice about the CCIT program and student life to mentees via email
- Hosted monthly meetings covering topics of navigating through the CCIT program as well as mental well being

REFERENCES

CARLO CESTA

Faculty of Animation, Arts and Design, Sheridan College
carlocesta@rogers.com

ALISON HAHN

Hahn Studios
alison@hahnstudio.ca

NAVNEET SIDHU

Shift Coordinator, Burger King
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